

Vendor Registration Form

Saturday, October 2nd, 9:00 am-2:00 pm

Vendor Name: _____ Contact person: _____

Address: _____ City: _____ State: ____ Zip: _____

Email: _____ Phone: _____

Type of booth and description: (Please provide type and description)

business food art or craft non-profit

other

Please give a detailed description of your product/services:

Do you require electricity? Yes No

Electrical spaces are limited and reserved on a first come, first serve basis.

Each vendor space is 8'X6' and costs \$25. Please indicate if you need more than one space.

Please check one of the following:

I will provide my own table(s) (if needed)

I would like to rent a table(s) for an additional \$5 each

Waiver: The Holy Spirit Catholic Church Fall Bazaar shall not be held responsible for any loss or damages due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever. Exhibitors must make provisions for safeguarding their goods. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property.

I hereby acknowledge that I have read all of the information, rules and regulations and agree to be bound by this contract.

Signed: _____ Date: _____

Space is limited and applications are accepted on a first come first serve basis.

Return completed form by September 19th to: Holy Spirit Catholic Church
227 3rd Ave.
Two Harbors, MN 55616
or cassi.beamer@duluthcatholic.org

Holy Spirit Catholic Church Fall Bazaar

October 2, 2021, 9:00 AM – 2:00 PM

Description of Event:

- Indoor market of local crafters, artists, and personal businesses
- Additionally, the church hosts a bake sale and luncheon
- Free admission to the public
- Advertising will be provided by the Fall Bazaar coordinators and will include:
 - ads in the North Shore Journal
 - ads in the Northern Cross
 - fliers posted throughout the city
 - FaceBook & website posts
 - requested announcements in local church bulletins
 - display on the Credit Union and liquor store electronic sign (on the main street through town)

Market information and requirements:

- An 8X6 foot area will be available to all vendors for \$25; Vendors can choose to provide their own table(s) or rent them for an additional \$5/table. Payment is due with registration.
- Vendors must make sure to *include types of items being sold and keep in mind the venue*. You may be asked to forego selling some items if the pastor deems them inappropriate to the venue
- Booths with electrical access are limited and given on a first come, first serve basis upon request. Vendors must provide their own extension cords and keep them out of the walk way.
- All vendor location requests will be considered and honored whenever possible (please indicate this on the vendor registration form)
- Vendors with tall items need to be placed against a wall, please include this information in your description of items
- You may unload in the parking lot after which we ask you to move to the street to leave the lot available to customers
- Set-up time will be on Friday from 5 – 7 pm. The space will be open to vendors at 8 am Saturday morning
- Exhibitors must tear-down and be cleared from the property by 3:00 pm after the event due to the arrival of parishioners for the evening Mass
- To prevent accident or injury, vendors wishing to leave early may request permission to do so from the event coordinators and items may be walked out to the street parking
- The Fall Bazaar occurs rain or shine
- All vendor fees are non-refundable
- Please fill out vendor registration completely and return by Sept. 19th (remember space is limited; early registration is advised)
- Each applicant will receive a confirmation email upon acceptance of their application